

# The Peg and Orley Bourland Educational Assistance Fund for Glade Valley

## Scholarship Application for the upcoming Academic Year

*Return Application to:*

**The Community Foundation of Frederick County  
312 Church Street  
Frederick, Maryland 21701**

## Application Guidelines

### General Information

**Peg and Orley Bourland, of Walkersville, were awarded the 2008 Wertheimer Fellow Award for Excellence in Volunteerism and this scholarship was established and funded by the Bourlands with the stipend from that award. The Community Foundation of Frederick County holds The Peg and Orley Bourland Educational Assistance Fund. The fund's purpose is to provide financially need-based scholarships for post-secondary education at any accredited, educational setting to underwrite the costs associated with tuition, fees, testing, trade tools and supplies. The amount awarded will be either one \$1000.00 scholarship or two \$500.00 scholarships.**

### Eligibility Criteria

- 1. The applicant must be a resident of the Walkersville school district (areas served by FCPS' Walkersville schools).**
- 2. Preference is given to, but not limited to, applicants who are entering the vocational, technical and skilled trade fields.**
- 3. The applicant must describe their financial need.**
- 4. The applicant must be enrolled in an accredited post-secondary educational program.**
- 5. The applicant must state their intended career goals and specify how the scholarship will be used.**

### Timeline

1. Scholarship applications are available annually in March and can be picked up at several locations.
2. The Community Foundation must **receive** the completed application package, with all enclosures, by **4:00 p.m.** before the last business day of March for consideration (*not post-marked, but received*).
3. All applicants will be notified of the status of their applications and recipients announced by April 30.
4. Scholarship checks are made payable and mailed directly to the educational institution or vendor.

### How to Apply

The applicant should submit one set of the following documents to be considered for this scholarship. The Scholarship Committee has the right to request any additional information from the applicant.  
*(No staples, please.)*

- A. Completed scholarship application form**
- B. Copy of high school or current program transcripts**
- C. Driver's License or other documentation of current address**
- D. Two *sealed* personal reference letters**
- E. Document verifying registration at the post-secondary institution**

**Section 1: Personal Information**

Last Name		First Name		Middle	
Address					
Date of Birth		Phone	Email:		

**Section 2: High School Information**

Please indicate the name and address of your high school and the dates of attendance. If graduated, please list date.

**Section 3: Post-Secondary School Information**

Please indicate the name and address of your post-secondary institution.

**Section 4: Career Intentions**

Please indicate your career intentions. *(in 250 words or less – attach page if more room is needed)*

**Section 5: Financial Need**

Please describe your financial hardships and need. *(in 250 words or less – attach page if more room is needed )*

## Section 6: Student Expenses Information

Please specify the expense(s) for which the scholarship would be used. List the item, purpose, vendor, and associated cost. *For example: Required Tool for Program: Mechanic's Digital TaskMaster Scanner (MAC Tool Distributor) \$1042.00; Fall Semester Books for FCC Nursing Program at FCC Bookstore: \$562.00*

## Section 7: Extracurricular Activities, Clubs, Sports and Awards

Please list your significant extracurricular activities and awards, including clubs, sports, hobbies and leadership roles.

Club / Sport / Organization / Award	Years Involved	Description of Activity and/or Award	Leadership Positions Held
Future Farmers of America (FFA)	4 years 9, 10,11,12	Agricultural / environmental experience and leadership activities (FFA Degree)	Secretary – 11 State Conf. Delegate

## Section 8: Community Service Activities

Please list your volunteer activities.

Organization	Years	Description of Service	Hours
GVCS Food Bank – Cart Pusher	11, 12 grades	Volunteered to push carts as shoppers chose foods and I also helped them to their cars – 1 night/month	32 hours

Organization	Years	Description of Service	Hours

### Section 9: Employment Information

Please list paid work experience and internships (starting with your most recent position).

Dates of Employment	Company Name	Position Held	Hours/Week

### Section 10: Personal References

Please list the names and addresses of two personal references who can attest to your character, ability to complete your education and motivation to succeed. Reference letters may be written by a coach, teacher, employer, mentor or other adult significant in your life; however references from family members are not accepted.

Name	Relationship	Address	Phone Number and Email Address

### Section 11: Certification

*I grant permission to the Community Foundation of Frederick to use my name and likeness in press releases, the annual report, the website or to promote the scholarship.*

**I certify that all information contained within this application is, to the best of my knowledge, true and accurate.**

<b>Signature:</b>	<b>Date:</b>
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**Submit all materials, including the completed scholarship application form, transcript(s), letters of recommendation, and post-secondary institution registration document by the last business day in March. Retain copies of the scholarship guidelines, your application and all materials for your records. Applications will not be returned to the applicants.**